



# HONORS PROGRAM CONTRACT

Spring 2025 Honors Contracts are submitted via [Dynamic Form](#) the link is on the Honors website  
Contracts are due on or before: **February 21, 2025**

Honors contracts are only allowed for courses that are three (3) credit hours or more, 100 level or above, *with instructor approval*. This form is now signed and submitted electronically from the Honors website. **The student is the only one that can submit the contract.** You can fill out this form, save it, then upload it to the electronic contract.

The instructor and student will first discuss the Honors project for their class. This can be a project the student propose and develop with the guidance of the instructor **OR** a project the instructor has already developed.

All projects must include the following: **Research** (e.g. peer reviewed journals, Internet, library, interviews) , **Writing** (no less than three (3) pages - length **MUST** be indicated) and **a Presentation** (e.g. virtual/Online, another public forum, to instructor. Please indicate the **length and type** of the presentation [10 minutes class presentation/video, 15 slides PowerPoint, etc.]).

The instructor will provide the student the following information: **how the project will be graded** (e.g. a rubric, criteria, standards, etc.), **the project due date, and meeting/progress dates**.

**\*Incomplete, unclear, or unapproved contracts will be returned to the student for revisions and or clarification. You will have one week to revise and resubmit the contract.**

Course Name (e.g. ENG 101):

Instructor's Name:

Course Number (e.g. 12345):

**Description of Honors Project:**

Give a brief description of your Honors project, using complete sentences.  
(Please see recommended guidelines on reverse.)

**Description of project presentation component:**

**Length and type MUST be indicated.** Example: in-class, other public forum, to instructor, 10 minutes class presentation/video, 15 slides PowerPoint, etc.

**Description of project research component:**

example: peer reviewed journals, Internet, library, interviews

**Describe how the project will be graded:**

example: attach a rubric, criteria, standards, etc.

**Description of writing component:**

**Length MUST be indicated**

Project must have a written report - **minimum 3 - 5 pages**.

**Project Due Date and Meeting/Progress Dates**

Indicate the dates you will be meeting with your instructor for guidance and the due date for your project.

## Recommended Project Guidelines and Examples for Honors Contracts at Mesa Community College

The goal of the Honors Contract is to encourage students to go beyond their normal class requirements to achieve a deeper knowledge and understanding of the course topic and materials. The MCCCDCD wants our honors students to: 1) think critically, 2) communicate effectively, 3) demonstrate integrity, and 4) prepare for future success. We hope that each student's project will help him or her achieve these goals.

The Honors Program is well aware of the great variation in classes here at MCC. But in each we would like the student to take their educational experience to the next level. We request that all contracts consist of some form of research and writing. This can be combined with a hands-on project, volunteer work, or something else appropriate for your class. Original research is as acceptable as a library research topic. In classes where you have multiple students completing contracts, it might be possible for them to complete a joint research paper and presentation or project.

Hopefully, each student will develop an Honors Contract topic that will interest him or her and fit the class topic. Generally Honors Contracts should require the student to do several tasks to foster their educational development. These tasks should include:

- 1) Research component: Students should investigate their topic in a manner appropriate to the course and the discipline they are studying.
- 2) Writing component: Some form of written summary of their research and conclusions is appropriate (**length MUST be indicated**). **We require a minimum of three (3) - five (5) pages written**.
- 3) Presentation component: Please allow time in your classes for the student to present their research project to the class. Alternatively, the students can verbally present their project to you, present a PowerPoint presentation, or an audio visual presentation (**length and type MUST be indicated**).

MCC librarians have generously agreed to provide research assistance to honors students for their honors projects. For their research, we would like students to examine a variety of sources, including on-line, print, and professional journals. While any librarian can assist your student with their research, the following individual is the lead librarian:

Trevor Smith  
trevor.smith@mesacc.edu  
480 461-7631

### **HUMAN SUBJECTS RESEARCH: *If Human Subjects research is conducted, include documentation of approval.***

Does the student project involve human subject research? A "yes" response indicates:

- Data is being obtained through interaction with living individuals and
- Results are intended to be used to "add to the body of knowledge" in a field (i.e., by presentation outside of the classroom).

If you answered yes to the above question, the project requires review by the IRB/CRRC committee, which oversees the treatment of human subjects. To learn about the application process and for contact information, please go to the web page for the Office of Research and Planning at Mesa Community College, or go to the website below:

<http://www.mesacc.edu/about/office-research-planning/human-subject-research>